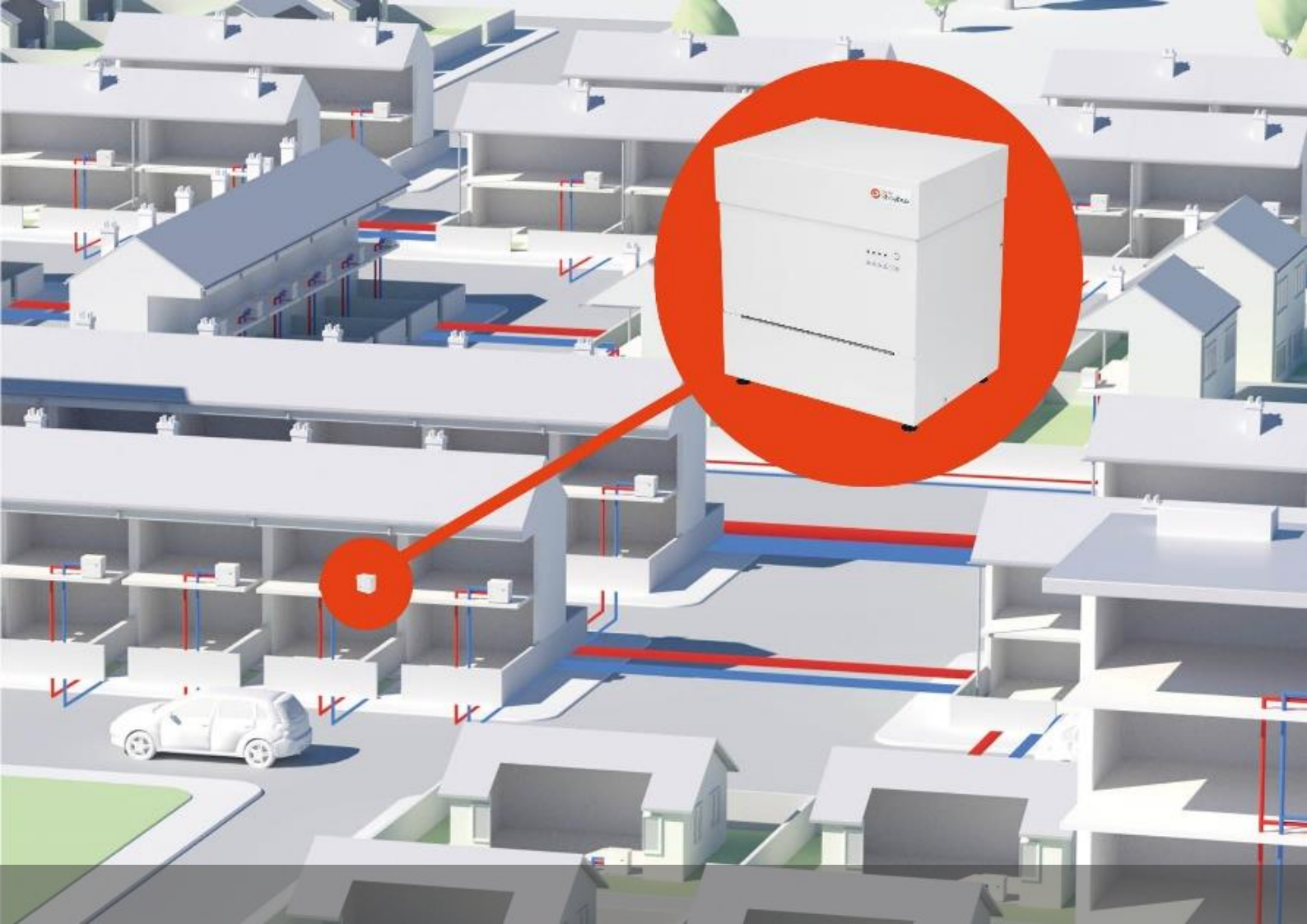




Trainee Management Accountant



GENERAL SUMMARY

The Kensa Group represents award-winning British engineering at its finest - the UK's leading manufacturer of ground source heat pumps (Kensa Heat Pumps), and the UK's pioneer of their mass-scale installation (Kensa Contracting).

The Kensa Group is transforming how Britons heat their homes, delivering a 21st century alternative to the gas grid. With over two decades of proven expertise in low carbon technology, we want to connect people in homes and businesses across the UK to cleaner, greener, and cheaper heat. Together, we will meet the UK's ambition to install 600,000 heat pumps every year by 2028, and be net zero by 2050.

ROLE OVERVIEW

As the Trainee Management Accountant you'll assist in preparing, developing and analysing financial information for the management team to use when making well-informed decisions, which will help to secure future stability, growth and profitability.

This is a challenging and hands on role with excellent prospects. The Kensa Group has experienced substantial growth and continues to be the market leader in the U.K. ground source heat pump sector. This is just the tip of the iceberg. Kensa is anticipating exponential growth as fossil fuel heating solutions become a thing of the past. Our vision is the freedom of all home and business owners to have the ability to connect into an infrastructure and choose ground source heat pumps as their low carbon heating solution.

Your success will help ensure our companies are operating efficiently and effectively, with the ability to grow and to help thousands of people to reduce their energy costs and the UK to achieve its net zero carbon targets - while simultaneously resulting in a rewarding and inspiring career.



ROLE BENEFITS

To facilitate your success as a Trainee Management Accountant, we will provide an innovative and futuristic oriented environment, a forum to express and test ideas, and interesting work with challenge and opportunity.

We also offer the pivotal opportunity for you to make a significant contribution to the success of Kensa by providing exceptional service from our shared services department down to our operating companies, to facilitate growth.

At a grass roots level, we welcome you to a culture of incredibly hard-working, knowledgeable, inspiring, committed, enthusiastic, and passionate people.

We expect a professional outlook and level of commitment from our staff, because we expect a lot from our industry's potential – we are all committed to the UK's 2050 path to net zero carbon, and are determined to achieve that goal, but we also want to enjoy the journey together.

Competitive salary: £25,000 - £27,000 base. Dependent on qualifications and experience.

Pension: Automatic enrolment into Kensa's company pension scheme.

Holiday: 25 days holiday increasing to 30 days holiday (plus bank holidays) for 5+ years' service. Option to purchase additional holiday

Flexible working environment: We understand the benefits of flexible working conditions to meet the demands of your role, so we can accommodate a blend of working from home and office based.

Office culture: Aside from a fully stocked sweet cupboard, we ensure you are well-stocked and have all the technology and equipment you need to perform at your best.

Progression: Kensa is experiencing rapid growth and expecting significant growth in the coming 4 years and beyond. The corporate structure will continue to evolve and as such we need exceptional candidates who have the desire and ability to progress.

Social events: Work hard, play hard, we love to host regular Kensa parties for staff and their families, and in recent times when we haven't been able to get together in person, we do all we can to keep spirits high.

Growth: Your development is important - we encourage and help with development including internal and external courses, learning, study, and software support, all bespoke to you.

Wellbeing: Free 24/7 access to an independent and confidential Employee Assistance Programme for you and your immediate family.

Health: Private Health Insurance available after one year of service.

Active: Cycle to Work Scheme to help lower your carbon footprint whilst boosting endorphins and your health

ROLE REQUIREMENTS



The Trainee Management Accountant plays an essential role within Kensa using financial and non-financial information to paint a complete picture of the businesses. You will assist in preparing management accounts up to trial balance level with a focus on our project based activities. Your input and analysis will allow senior management to use financial information to inform business strategy, as well as contributing to decision-making that will ensure business growth and long-term success.

EXPERIENCE

You should have experience in an accounts assistant role in dealing with basic double entry bookkeeping and experience in preparing accruals and prepayments. Experience in analysing and presenting data is advantageous.

EDUCATION

5 GCSE's or above is essential to include mathematics. Educated to degree level with AAT would be desirable although suitable experience without AAT would not preclude you as full training will be supported.

CHARACTERISTICS

You will possess excellent analytical and organisational skills, as well as the ability to manage deadlines. Good commercial awareness is paramount along with strong communication and interpersonal skills. An enquiring mind and excellent attention detail is key.

SKILLS

- A high level of numeracy with a methodical approach is essential. A keen eye for detail with the confidence to question and interrogate numbers.
- You should be organised and possess excellent time management skills to enable you to prioritise workload to meet critical deadlines as the nature and work load can vary dependent on reporting cycles. The ability to multitask will set you apart from other applicants.
- A proficiency in technology is key, specifically Microsoft Excel which will be needed to extract and interrogate data. The ability to navigate and use financial software is essential.
- Communication and interpersonal skills are essential. A collaborative approach is required demonstrating team involvement with finance and other departments.
- Excellent written and verbal communication skills are required and the ability to present data in a format that is easy to understand.

ROLE RESPONSIBILITIES

You should be confident in analysing financial information to allow the organisation to make well-informed decisions to ensure future stability, profitability and growth.

You will help improve value in all areas of the business by managing and reducing operational and production costs and assisting in implementing the most effective strategies.

You will create long term working relationships with departments to help deliver robust management information.

- Assist in the preparation of the monthly management accounts.
- Carry out control account reconciliations.
- Assist the Head of Accounts to ensure the month end process are carried out in line with reporting deadlines.
- Produce basic accruals and prepayments for all entities.
- Assist in putting together the contracting project analysis, and the monthly project accruals.
- Analyse project expenditure and communicate this with project managers
- Assist with the preparations of budgets and business plans.
- Assist in the year end audit.
- Raise sale ledger project invoices ensuring compliance with reverse charge VAT rules
- Carry out credit control for the contracting business
- Provide adhoc management information where required.

WORKBASE

This role will be based at the Kensa offices in Truro and will incorporate a flexible approach to the right candidate. A mix of homeworking and office-based work will be the norm.

REPORTING STRUCTURE

- This role reports directly to the Head of Accounts

This job description and benefits may be subject to change, in consultation with the postholder, in response to new circumstances.

Kensa are an equal opportunities employer and are committed to providing a working environment that is free from all forms of discrimination and where all employees are treated with dignity and respect.

Please see our Equal Opportunity, Dignity and Diversity Policy for further information.

APPLY ONLINE HERE:

Thekensagroup.com/kensa-job-vacancies

OR SEND A CV AND A COVERING LETTER TO:

jobs@thekensagroup.com