

# INVENTORY AND LOGISTICS SUPERVISOR

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# SUMMARY

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As Part of the The Kensa Group, Kensa Heat Pumps represents award-winning British engineering and manufacturing at its finest - the UKs leading manufacturer of ground source heat pumps.

The Kensa Group is transforming how Britons heat their homes, delivering a 21st century alternative to the gas grid.

After over two decades of connecting people to cleaner, greener, and cheaper heat, Kensa Heat Pumps is rapidly growing to meet the demands of the fast-growing market for efficient, environmentally friendly heating.

To meet this growth, we are seeking a Stores and Logistics Supervisor to oversee the movement of materials and finished goods in and out of our factory.

You will ensure a reliable, lean flow of materials to the factory, accurate and organised stock management and reliable delivery of product to customers.



# OVERVIEW

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As Inventory and Logistics Supervisor, you will work as part of the Kensa Heat Pumps Operations Team, to develop, operate and continuously improve a lean production facility that delivers the output growth we need, doubling year-on-year whilst ensuring quality and an excellent customer experience

Working at our factory at Mount Wellington Mine, Chacewater, you will manage a small team responsible for all aspects of inventory and logistics, from goods in to factory floor replenishment to management of finished goods and shipments to customers.

Your goal will be to ensure that materials are well managed and fully accounted for, shopfloor stock outages are eliminated, and finished goods are delivered on-time and immaculately packed.

Your success will drive Kensa's growth by delivering a world-class manufacturing operation where quality and positive customer experience are fundamental to our DNA.





# BENEFITS

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To facilitate your success as Inventory and Logistics Supervisor, we will provide an innovative and futuristic oriented environment, a forum to express and test ideas, and interesting work with challenge and opportunity.

We also offer the pivotal opportunity for you to make a significant contribution to the safeguarding of our environment, saving the planet one heat pump at a time.

At a grass roots level, we welcome you to a culture of incredibly hard-working, knowledgeable, inspiring, committed, enthusiastic, and passionate people.

We expect a lot from our staff, because we expect a lot from our industry's potential - we are all committed to the UK's 2050 path to net zero carbon, and are determined to achieve that goal, but we also want to enjoy the journey together.

- Competitive salary: £22,000 - £25,000pa . Dependent on qualifications and experience.
- Pension: Automatic enrolment into Kensa's company pension scheme.
- Holiday: 25 days holiday increasing to 30 days holiday (plus bank holidays) for 5+ years' service.
- Health: Private Health Insurance available after one year of service.
- Growth: Your development is important - we encourage and help with development including internal and external courses, learning, study and software support, all bespoke to you.
- Wellbeing: Free 24/7 access to an independent and confidential Employee Assistance Programme for you and your immediate family.
- Active: Cycle to Work Scheme to help lower your carbon footprint whilst boosting endorphins and your health.
- Social events: Work hard, play hard, we love to host regular Kensa parties for staff and their families, and in recent times when we haven't been able to get together in person, we do all we can to keep spirits high.

# REQUIREMENTS

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We are looking for an individual from a similar role who has strong organisational capabilities combined with the ability to lead by example. A person with a strong understanding of inventory management and shipping in a manufacturing environment, who can help to shape the operations to meet the needs of a fast growing business. A problem solver with a good team-oriented mindset and a can-do attitude.

To be considered for this role, please have the following in regard to:

## EXPERIENCE

At least 5 years in an inventory management role, preferably in a manufacturing business, with demonstrable supervisory or leadership experience.

## EDUCATION

- Minimum qualifications of GCSE (or equivalent) in English & Maths
- Inventory/warehousing qualification is desirable
- Understanding of Lean manufacturing techniques and continuous improvement
- Fork Lift Licence or the ability to gain when in post
- Health and Safety related qualification is desirable
- Full UK driving licence

## CHARACTERISTICS

A hands on leader, you will be as comfortable with the day-to-day operations of a stores as motivating and directing a team. You will be used to setting and working with high standards, and driving continuous improvement. You will have a flair for organisation and implementing systematic solutions to problems.

## SKILLS

- Previous supervisory experience
- Knowledge of inventory and logistics management
- Good communicator at all levels
- Ability to recognise basic engineering components
- Comfortable using MRP/ERP within a warehouse/stores environment
- Must be able to work independently and communicate with all levels of the organisation
- Enthusiastic individual, comfortable working as part of a team
- Organisation and time management for working to/within tight timescales
- Proficiency in computer systems, including Microsoft Office and data entry systems
- Physically fit, able to work on feet for significant periods, and safely lift/move heavy stock items

# RESPONSIBILITIES

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As Kensa's Inventory and Logistics Supervisor, you will be all stock and materials movement, from Goods inwards, through stores and factory materials replenishment to shipment of finished goods to 3rd party storage and customers.

You will ensure that materials are stored and managed accurately, safely and kept in pristine condition.

As a leader of a small team, you will drive a culture of professionalism and efficiency, leading by example in a hands-on role

You will be responsible for:

- Ensuring goods received are checked and booked in accurately and correctly.
- Maintaining well-organised stores of materials and finished goods.
- Arranging shipping of finished goods to customers or storage.
- Ensuring timely replenishment of materials to the factory floor, and preventing stock shortages on the production line.
- Ensuring materials are consumed on a First-In, First Out (FIFO) basis.
- Ensuring accurate stock representation on the ERP system by regular stock counts.
- Accepting and processing customer returns.

## WORKBASE

This role will be based at the Kensa factory near Chacewater, Truro.

## REPORTING STRUCTURE

- Initially reporting to the Director of Operations
- Responsible for 2 staff initially.

**APPLY NOW**

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Apply online here:  
[thekensagroup.com/kensa-job-vacancies/](https://thekensagroup.com/kensa-job-vacancies/)

Or send a copy of your CV and a covering letter to:  
[jobs@thekensagroup.com](mailto:jobs@thekensagroup.com)



# Kensa Heat Pumps

A KENSA GROUP COMPANY

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This job description and benefits may be subject to change, in consultation with the postholder, in response to new circumstances.

Kensa are an equal opportunities employer and are committed to providing a working environment that is free from all forms of discrimination and where all employees are treated with dignity and respect.

Please see our Equal Opportunity, Dignity and Diversity Policy for further information.