

# STORES OPERATOR

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# SUMMARY

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The Kensa Group represents award-winning British engineering at its finest - the UK's leading manufacturer of ground source heat pumps (Kensa Heat Pumps), and the UK's pioneer of their mass-scale installation (Kensa Contracting).

The Kensa Group is transforming how Britons heat their homes, delivering a 21st century alternative to the gas grid.

To support our continued growth, we are looking for an enthusiastic and capable Stores Operator to join our team.

You will be responsible for all aspects of stores and replenishment, ensuring that our factory is fully supplied with the right parts at the right time to help us achieve our goal of doubling output every 18 months.



# OVERVIEW

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As a key member of the Stores team, you will provide a flexible and responsive service in materials control.

Your goal will be to ensure that materials and products flow into and out of Production smoothly.

You will ensure that production never runs out of material on the line, and that the ERP system accurately reflects the location and quantity of all stock at all times.

You will manage goods in and out of the factory, ensuring that all our customers get the right products, well packaged, when they expect it, and that goods received is recorded accurately and stored correctly.

As part of the Kensa Heat Pumps Operations, you will help us to grow to be a world-class manufacturing facility delivering thousands of heat pumps to customers every year.





# BENEFITS

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To support your success as Stores Operator, we will provide an innovative and forward-looking environment, where ideas and continuous improvement are valued, and interesting work with challenge and opportunity.

Kensa Heat Pumps offers you the opportunity to make a significant contribution to the safeguarding of our environment, saving the planet one heat pump at a time.

At a grass roots level, we welcome you to a culture of incredibly hard-working, knowledgeable, inspiring, committed, enthusiastic, and passionate people.

We expect a lot from our staff, because we expect a lot from our industry's potential - we are all committed to the UK's 2050 path to net zero carbon, and are determined to achieve that goal, but we also want to enjoy the journey together.

- Competitive Salary
- Pension: Automatic enrolment into Kensa's company pension scheme.
- Holiday: 20 days holiday increasing to 25 days holiday (plus bank holidays) for 5+ years' service.
- Social events: Work hard, play hard, we love to host regular Kensa parties for staff and their families, and in recent times when we haven't been able to get together in person, we do all we can to keep spirits high.
- Growth: Your development is important - we encourage and help with development including internal and external courses, learning, study and software support, all bespoke to you.
- Wellbeing: Free 24/7 access to an independent and confidential Employee Assistance Programme for you and your immediate family.
- Health: Cycle to Work Scheme to help lower your carbon footprint whilst boosting endorphins and your health.

# REQUIREMENTS

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Not everyone can be a successful Stores Operator. As Kensa grows to build its world-class production facilities, we are looking for an individual from a similar role or with broad full stack marketing experience, who has enthusiasm, drive to develop and achieve, attention to detail and commitment to a job well done, to fill this position in our Stores team.

To be considered for this role, please have the following in regard to:

## EXPERIENCE

Previous experience in a stores environment is preferred, ideally in a manufacturing business.

## EDUCATION

Minimum qualifications of GCSEs in English and Maths at C or above are required.

## CHARACTERISTICS

Attention to detail, a good work ethic, and a flexible approach are critical to the role.

You will be used to working in an organised and structured way, keeping factory and stores clean and tidy as you work. You will be used to working quickly, but accurately.

## SKILLS

- An understanding of Health & Safety and Manual Handling Regulations.
- Use of MRP/ERP within a warehouse/stores environment.
- Experience in a warehouse/stores environment.
- Certified FLT holder (Counterbalance) desirable.
- Must be able to work independently and communicate with all levels of the organisation.
- Enthusiastic individual, comfortable working as part of a team.
- Organisation and time management for working to/within tight timescales.

# RESPONSIBILITIES

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As a Stores Operator at Kensa heat pumps, you'll work as part of a team to ensure that materials and finished goods flow smoothly into, through and out of the factory.

- Replenishment of shopfloor in accordance with Kanban system, ensuring that there are no shortages.
- Timely receipt and processing of all materials at goods inwards.
- Safe and coordinated storage of all materials using FIFO principles to ensure integrity of materials at all times.
- Timely and accurate processing of all goods issued to internal and external customers ensuring FIFO principles are applied.
- Maintaining accurate picking/put away of materials.
- Participate in cycle-counting and stock audits when required.
- Liaise with production and logistics to agree packing and despatch timelines.
- Packing of all outbound shipments to ensure integrity and protection of product.
- Organisation of areas of work using 5S principles.
- Participate in the ongoing improvement of the systems used within the department in accordance with the requirements of: ISO 9001.
- Maintain the effectiveness of the Quality system at the sites via adherence to applicable policies and procedures.
- Adhere to Environmental, Health and Safety policies and procedures.

## WORKBASE

This role will be based at the Kensa Heat Pumps factory in Truro.

## REPORTING STRUCTURE

- Initially reporting to the Purchasing and Stores Manager.
- Responsible for nil staff initially.

## APPLY NOW

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Apply online here:  
[thekensagroup.com/kensa-job-vacancies/](https://thekensagroup.com/kensa-job-vacancies/)

Or send a copy of your CV and a covering letter to:  
[jobs@thekensagroup.com](mailto:jobs@thekensagroup.com)



# Kensa Heat Pumps

A KENSA GROUP COMPANY

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This job description and benefits may be subject to change, in consultation with the postholder, in response to new circumstances.

Kensa are an equal opportunities employer and are committed to providing a working environment that is free from all forms of discrimination and where all employees are treated with dignity and respect.

Please see our Equal Opportunity, Dignity and Diversity Policy for further information.